TILEHURST PEOPLE'S LOCAL CHARITY

serving people in need, hardship and distress

in West Reading, Southcote, Holybrook, Calcot, Theale and Tilehurst

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Form To Enquire About An Allotment Garden	
Full name:	
Address:	
Postcode:	
Telephone number(s):	
Email address:	
Allotment type sought:	Standard-sized plot (5-poles, 125 m^2) ☐ Keep-On-Gardening plots (restricted mobility/disability) KOG Ground-level plot ☐ KOG Chair-level plot ☐ KOG Table-level plot ☐
Preferred access via:	Polsted Road gateway ☐ Armour Hill gateway ☐
Would you need to travel to the site by car? (Yes / No)	
Any other requirements or relevant details:	

Signature: ----------

Date: ----------

Tilehurst People's Local Charity is the working name of Tilehurst Poor's Land Charity. Founded in 1811, incorporating Wheat's Charity of 1731. Website www.tplc.org.uk. Registered as a charity in England & Wales – Number 204048. Registered address – P.O. Box 2802, Tilehurst, Reading, RG30 4GE. Email for allotment matters – allotments@tplc.org.uk. Regulated by the Charity Commission for England & Wales.

Data Protection

This document when completed is private and confidential and is intended only for the addressee. It may not be copied or forwarded without the express written consent of the Charity. If you are not the addressee please be aware that any use, distribution, printing, copying or forwarding of this document is strictly prohibited.

The purpose of the personal information collected on this form is to enable the Charity to keep in touch with you, using the contact details provided by you, as a person who has enquired about obtaining a licence from the Charity for an allotment garden.

The lawful basis for this processing is your explicit consent, coupled with the legitimate interests of the Charity in being able to respond to allotment enquiries and to maintain a List of Enquirers.

Your consent to being included on the List of Enquirers is considered to last for up to ten years or until such time as you are assigned an allotment garden. If your name goes onto the List of Enquirers, you may be contacted from time to time to renew your consent to stay on that List. If consent is not renewed, the personal information supplied by you will be removed from the List of Enquirers.

Personal information is shared in confidence with those officers and trustees of the Charity who have a 'need to know'. None of the information is shared with any individual or organisation outside the Charity.

See the Privacy Notice on the Charity's website for further details including your rights under Data Protection legislation.